ASCRC Minutes 2/20/182:00 GBB 225

## Call to order

Members Present: B. Carpenter, D. Coffin, N. Greymorning, B. Hillman, M. Hendrix, J. Iverson, G. Morell, D. Parsons, A. Sala, K. Sugden

Ex-Officio Present: B. French B. Holzworth, N. Lindsay

Members Excused: J. Eglin, J. Hickman, V. Hopkins T. Missett

The minutes from 2/6/18 were approved.

## Communication

* The meeting with the Sentinel High School AP Coordinator / Assistant Principal and Principal is scheduled for next week. Several members from the Writing Committee are also joining the meeting. Members should review the information on the AP Diploma website to prepare for the meeting. Chair Coffin would like the Advanced Options Workgroup to discuss the issue prior to the meeting.
* The Faculty Senate Chair has started a blog. Her first post is about Charter Day and has a link to UM’s Charter that members may find interesting.

## Business Items

* Professor Hendrix agreed to serve as Chair-elect and was unanimously approved by a committee vote.
* The spring deadline is March 2nd. The deadline memo was sent to Chairs and Deans last week. The deadline for level I and II items to be to the Provost’s Office was extended to February 27th. These will need to be approved at the April 8th Faculty Senate meeting in order to make the May Board of Regents meeting. There was some debate at the Senate with Interim Provost Edmonds regarding whether curriculum changes that were a result of APASP required review by the curriculum committees. The Collective Bargaining Agreement, section 7.100 specifies the faculty’s right and obligation to review curriculum. This is repeated in the Articles (Section 5) of the Faculty Senate. It is also tradition and standard practice. The Prioritization process did not look at curriculum details to ensure changes are correctly implemented. It may be necessary to inform the UPC that items requiring next fall implementation must be submitted this spring, otherwise there will be a year delay.
* ASCRC discussed, edited and approved the draft language (appended) to clarify Dual Degrees / Dual Majors. It decided that the language requiring an additional 30 credits for a second degree was not necessary as long as the student fulfill all the requirements of both degrees. The language will be sent to ECOS for consideration.
* Student members brought the issue of CR/NCR grading to ASUM. Students use the grading option often and prefer that the policy stay the same. Not all faculty provide students with grade markers. ASCRC decided not to change the policy, but would like Starfish to be used to facilitate better communication between faculty and students prior to the 45thday. This could be tied into Early Alert. Instructors can state a clear policy (requests for grade change options will not be approved after the 45th day). The Student Success Workgroup will keep the issue under consideration. Students are accountable for their performance and faculty for academic quality.
* Chair Coffin and Professor Iverson met with the Native American Student Council last Friday to work on the language for the proposed Cultural Leave policy. The Committee discussed, edited, and approved the appended language. It will be sent to ECOS for consideration and should be on the March Faculty Senate agenda.
* Chair Coffin is shaping a document related to the Committees’ focus on student success. He will ask the Workgroup to help with the draft so it can be provided to the administration prior to the end of the semester.
* Chair Coffin sent a message to the various stakeholders (Financial Aide, Business Services, Dean of Students, Registrar, and VP of Administration and Finance) to implement a change in the Hardship Withdrawal procedure. He invited them to the March 6th ASCRC meeting. He received an affirmative response from the Director of Financial Aide. Bailey will talk with the Dean of Students, who has been attending ASUM meetings.
* Camie sent email communications notify instructors of the experimental course policy that taught experimental courses three times or more.
* The Committee briefly reviewed the revisions to the General Education Subcommittee Responsibilities Procedure. It will be voted on next week.
* The Committee may want to consider establishing guidelines for syllabi content. Currently colleges have their own requirements.

## Adjournment

* Garret is working to get a public bulletin board back on campus. He would like to get faculty support for the initiative. Missoula College has already agreed to help with construction, but the Committee on Campus and Facilities must be convened to approve the various details.

The meeting was adjourned at 3:57 p.m.

# Dual Degree / Dual Major Clarification

## Existing language

**Bachelor Degrees**

A total of 120 credits is required for graduation with a bachelor degree; except a greater number is required in teacher education programs, pharmacy, physical therapy and the Bachelor of Applied Science. See the [College of Health Professions and Biomedical Sciences](http://catalog.umt.edu/colleges-schools-programs/health-professions-biomedical-sciences/) section of this catalog.

Students may elect to earn two or more bachelor degrees. Those deciding to earn two or more degrees must complete all the requirements of the majors for each degree. In addition, students must earn for each degree a minimum of 30 credits beyond the number required for the first degree. The degrees may be earned concurrently or at different times.

## Proposed Change

**Bachelor Degrees**

A total of 120 credits is required for graduation with a bachelor degree in most academic programs offered by the University of Montana. A greater number is required in some specific programs, students should consult the appropriate catalog section for their program of interest and discuss their plans with an academic advisor. ~~(teacher education programs pharmacy, physical therapy and the Bachelor of Applied Science. See the~~ [~~College of Health Professions and Biomedical Sciences~~](http://catalog.umt.edu/colleges-schools-programs/health-professions-biomedical-sciences/) ~~section of this catalog.~~

Students may elect to earn more than one ~~two or more bachelor~~ degree or major at the bachelor level. Available options include a double major or dual degrees. A double major provides a single bachelor degree where the graduating student has fulfilled the curricular requirements for two ~~related~~ majors of the same degree type, as well as the other requirements for graduation. All the earned majors will be listed on the diploma and academic transcripts.

A dual degree provides two bachelor degrees where the graduating student has fulfilled the curriculum requirements of two separate bachelor degrees (usually a Bachelor of Science and a Bachelor of Arts from two separate colleges). ~~Students may consider a dual degree where the graduating student actually fulfills all of the program requirements for two separate bachelor degrees. and students must earn, for each degree, a minimum of 30 credits beyond the number required for the first degree.~~ The two, dual (or multiple) degrees may be earned concurrently or at different times. Students encountering program or curricular obstacles to graduation may file for exceptions with the Graduation Appeals Committee. Those deciding to earn two or more degrees must complete all the requirements of the majors for each degree.

# Cultural or Ceremonial Leave Proposal

**Class Attendance/Absence Policy**

Students who are registered for a course but do not attend the first two class meetings may be required by the instructor to drop the course. This rule allows for early identification of class vacancies to permit other students to add classes. Students not allowed to remain must complete a drop form or drop the course through [CyberBear](http://cyberbear.umt.edu/) to avoid receiving a failing grade. Students who know they will be absent should contact the instructor in advance.

Students are expected to attend all class meetings and complete all assignments for courses in which they are enrolled. Instructors should notify advisors or the appropriate administrators regarding students with excessive unexcused absences. Instructors may excuse brief and occasional absences for reasons of illness, injury, family emergency, religious observance, cultural or ceremonial events, or participation in a University sponsored activity. (University sponsored activities include for example, field trips, ASUM service, music or drama performances, and intercollegiate athletics.) Instructors shall excuse absences for reasons of military service or mandatory public service.

Cultural or ceremonial leave allows excused absences for cultural, religious, and ceremonial purposes to meet the student’s customs and traditions or to participate in related activities. To receive an authorized absence for a cultural, religious or ceremonial event the student or their advisor (proxy) must submit a formal written request to the instructor. This must include a brief description (with inclusive dates) of the cultural event or ceremony and the importance of the student’s attendance or participation. Authorization for the absence is subject to approval by the instructor. Appeals may be made to the Chair, Dean or Provost. The excused absence or leave may not exceed five academic calendar days (not including weekends or holidays). Students remain responsible for completion or make-up of assignments as defined in the syllabus, at the discretion of the instructor.

Instructors may establish absence policies to conform to the educational goals and requirements of their courses with due consideration of the class’s diversity. Such policies ~~will ordinarily~~ should be set out in the course syllabus ~~Customarily, course syllabi will describe~~  and should include the procedures for giving timely notice of absences, explain how work missed because of an excused absence may be made up, and stipulate any penalty to be assessed for excessive or unexcused absences.

The UM Faculty Senate encourages the faculty to accommodate students incurring an excused absence by allowing them to make up missed work when this can be done in a manner consistent with the educational goals of their courses. Students expecting to incur excused absences should consult with their instructors early in the term to be sure that they understand the absence policies for each of their courses.

**Proposed Header under the “Academics” Section of the Catalog**[**http://catalog.umt.edu/academics/policies-procedures/**](http://catalog.umt.edu/academics/policies-procedures/)

*The University of Montana has established the following policies and procedures for the purpose of governing the academic operations of the university and to inform faculty and students of their rights and responsibilities. Faculty, administrators, and students should recognize ethnic, cultural, and socioeconomic diversity among the student population and make appropriate accommodations when interpreting and applying the University of Montana academic policies and procedures. The goal is to ensure the highest standards of academic quality, while at the same time to provide an optimal educational experience for students.*